Crathes Drumoak & Durris Community Council Monthly Meeting

1930 – Wednesday, 11th April 2018 – Durris Hall

MEETING MINUTES

1. Introductions & Apologies

Present : David Reaich (chair), James O'Flynn, Mark Ansell, Peter Renwick, Emma Windle, Cllr Ann Ross, Cllr Rosemary Bruce, Cllr Sarah Dickinson

Apologies: David Morrish, Marion McNeil, Cameron Reid, Cllr E Durno, Cllr S Wallace

Members of the public : Murray Reid

The meeting was intended to be held in Drumoak, however the school was closed, so the meeting had to be moved to Durris.

The meeting was quorate.

The meeting started by a presentation by Shiela Duthie of the Deeside Mesolithic Group who requested funding for GPS devices to assist them in the field studies. The was discussed later in the Finance section

2. Review & approval of previous meeting minutes.

Minor typographical errors were made to the minutes which were proposed by M Ansell and seconded by P Renwick.

Business arising (not discussed below).

Social media reports from Banchory CC informed us of a spate of burglaries in Banchory (mainly to out buildings) and concerns that these may spread to neighbouring communities.

3. Update on Constitution and date for AGM

P Renwick updated the meeting on the latest status of a new constitution detailing the specific amendments he made to the model constitution under the newly issued Scheme of Establishment for CC's. The proposed draft titled "April 2018" had been reviewed by Aberdeenshire Council's Karen McWilliams and accepted. CDDCC agreed that no further changes were required and P Renwick took the action to tidy it up and create a final document.

It was also agreed to proceed with implementing the new constitution in the next meeting (9th May). This will require us to, a) arrange for a special meeting to coincide with the next meeting, b) to publicise the changes at least 10 days in advance, c) to give approval by at least 2/3 of our elected councillors (i.e. 5).
P Renwick was asked to contact Aberdeenshire Council to find out if an announcement was required in the local press by contact Marion Chalmers and Karen McWilliams.

We also agreed to defer any AGM until 2019, since a) we only held one in December and b) if things don't proceed in May we will need extra time.

It was noted that we do not need to hold new elections until 2020/21.

4. Deeside Parkrun Update

See Comments below in 6.

5. Desside Mesolithic Funding

See comments in 8. Finance

6. Secretary's Report & Correspondence

Communications Issued

11th April: David Morrish issued details and background for the Walk About with Councillors on Wednesday 18th April.

28th March: Emma Windle on behalf of the CC wrote to Aberdeenshire Planners requesting that proposed site for a new Academy be retained in the LDP.

23rd March: communication made with NTS at Crathes Castle who had issued a social media warning that the annual half marathon may be cancelled due to funding issues. The communication was to ask if the Community Council could be of any assistance in supporting the event.

21st March: communication with Dog Warden regarding fouling in Drumoak. The path was visited, and although there were no suitable locations to put up signs along the path, a notice was put up at the entrance.

Communications Received

21st March Scottish & Southern Electric got in contact to say up to £40,000 was available for tree planting in areas affected by flooding.

22nd March: We received a call for support from Stonehaven & District CC for a Scottish Defibrillator Act.

29th March: Data Protection workshop to be held on 19th April in Mearns Academy.

4th April: New location for the drop in surgery for planning in Banchory. This is held every second Wednesday morning from 10:00am - 12:30pm. This is to notify you that as of Wednesday, 11th April 2018 the surgery will relocate to the Banchory Library.

Weekly Planning Lists were received for Marr and Kincardine & Mearns, along with the KDP Weekly Updates and Police Report for Banchory Areas.

Business Arising

CDDCC considered the request from Crathes Castle however we were not able to support it because we have limited funds. There was also a subsequent request for £3,000 to set up a Parkrun (most likely in Crathes Castle grounds). Every parkrun needs to have medical support including a standalone defibrillator. CDDCC warmly supported the concept of a Parkrun in its area but suggested other sources of funding for it.
This led to a general discussion on funding – detailed below in Finance.

Cllr S Dickenson informed the group that the dog warden had placed signs on the path in Drumoak. She also detailed an initiative called Green Dog Walkers where owners assist other dog walkers to clean up dog mess.

There was broad support for the Stonehaven initiative since the bureaucracy surrounding installing AED's is excessive.

The need for some-one to attend the data protection workshop was highlighted since this will become a legal requirement. (P Renwick agreed to attend subsequent to the meeting).

There was a reminder about circulating the minutes of meetings to all councillors and area managers and to public locations such as Halls. Cllr Ross also suggested lodging a copy at Banchory Library. D Reaich agreed to update the website with electronic files.

Banchory CC have made good progress towards creating a Resilience strategy. An additional contact name is David Conroy ?

Action log attached at end of this document.

7. Police Report

There was no new police report.

8. Finance

(i) CDDCC Accounts

No activity in the month. With 2 cheques outstanding, the CC bank balance is £2,120

(ii) Funding

Mesolithic Group requested £300 for GPS devices
The Barn requested £1200 to repair handrails
We expect Crathes Hall to request money for a defibrillator (£1500 ?)

This raised a general discussion about how much funding was available and how fairly it was being distributed. D Reaich and M Ansell reviewed the allocations since 2015 and currently Crathes is getting a bigger share (mainly due to the Hall, Crathes Castle and the Barn receiving several grants).

M Ansell told us that MidHill do not provide a balance of what money is available but we believe that possibly £5-7,000 may be available for 2018. Considering the potential number of requests, it was agreed to attempt to balance allocations more evenly and to do this quarterly rather than on receipt of a request.

We agreed to support the Deeside Mesolithic group as this is not ward specific.

We also agreed to explore other funding opportunities. Cllr Ross advised that Aberdeenshire Council's budget in this respect was being cut from £110,000 to £75,000.

9. Planning applications

(i) Crathes
Nothing significant

(ii) Drumoak
Nothing significant

(iii) Durris
M Ansell reported that Upper Balfour Estate has again lodged an application for a new build. This bring to 9 the number of properties in 5 separate applications. CDDCC felt that the system was being abused and that we should make a representation to Aberdeenshire's planning office. **Action M Ansell**

10. Any other competent business

Mr M Reid attended the meeting to find out able the activities of CDDCC. He requested to be put on circulation list of any community notices.

The next meeting will be again in Durris Hall since it and Crathes hall are booked in advance. Date 9th May.

Action Log as of 14 April

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	Action	**Update**	**Person Responsible**	**Intended Close Out**	**Actual Close Out**
1	Scheme of Establishment to be incorporated	Peter to contact Karen McWilliam (Area Committee Officer) regarding Draft of CC Scheme of Establishment	P Renwick	Ongoing	
		At the Meeting on 14th March it was agreed unanimously that non-resident member should not hold a seat on the CC. It was also agreed that it was not the right of this CC to prevent residents from our area being on other CC's It was also decided that further discussion and advice was required regarding section 9.G of the Scheme of Establishment.	Info Info P Renwick		
2	Strategic Development Plan	Relevant Emails to be circulated To be added to April Agenda Imperative to comment on LDP for Banchory Academy Site by March 31st	JO'Flynn JO'Flynn All	15th March	15th March
3	Assist 4yr Dissertation Student on Scottish Land Reform and impact in Deeside	David Morrish made contact with student (Isla Stevenson) and will meet again Marr mini forum next week.	D Morrish		

4	Scotland & Battles Over - Potential to organise own local commemoration of 100 years since WW1	M McNeill to distribute details of church plans for commemoration to aid further discussion on potential CDDCC contribution	M McNeill		
		As this is a national event it will be added to meeting agenda for May (when Marion is here)	Info / JO'F		
5	Crathes Path - from bus stop to Deeside way for school kids etc using grant funding	D Morrish to have initial / informal conversation with landowners – next update Meeting.	D Morrish		
		At the 14th March meeting Cllr Ross conveyed the feelings of relevant landowners who are not supportive.	Info		
		This topic shall be parked until such time as the plans for the park and ride become clearer.	Info		
6	Public Liability Insurance for Community Council	Zurich have been in contact to confirm they have our correct details and will be in contact.	J O'Flynn	14th March	14th March
7	Lack of Play Facilities at garden of Crathes - Letter to be issued to Stewart Milne	Letter to be Drafted for issue. There is a gathering of residents from the Gardens at Crathes on 7th April and the issue shall be raised then to gauge opinion.	J O'Flynn		
		At the 14th March meeting Cllr Ross conveyed that after discussion with Senior Stewart Milne Management we were unlikely to make progress on this topic until such time as the site is completed. It was recognised this may be years now.	Info		
8	Attendance at Community Forum	Attendance planned at meeting on 28th February however the meeting was cancelled due to the weather. New date to TBC.	D Reaich		
		At the 14th March Meeting it was suggested that the Forum was going ahead 15th March however it was believed that no invite had been received to support this.	Info		
9	Contact to be made with Mary Lennox, chair of Banchory CC for purposes of collaboration and idea sharing	E Windle on behalf of CDDCC issued letter supporting the retention of proposed location of new academy	E Windle All / CC E Windle	28th March	28th March

10	Postal Address for CDDCC	We do not have a postal address – traditionally if required the home address of the Secretary is utilised	J O'Flynn	14th March	14th March
11	Cutting of Hedges and Grass Verges only once per year	Is further discussion required on whether local community should have an action point to tackle areas that require cutting more than once a year?	J O'Flynn / P Renwick		
		To be monitored for further discussion the crossroads between Park and South Deeside Road was identified as a potential area requiring extra attention.			
12	Defibrillators	Is there sufficient coordination regarding Defibrillators and their locations and funding across the communities?	J O'Flynn / M McNeill		
		Feedback from Crathes Hall Community to be sought on progress regarding Defibrillator for that location. Social Media message regarding the importance of calling 999 and confirming the locations of existing Defibs to be posted	P Renwick E Windle		
13	Confirm distribution list for Monthly MOM	Draft Minutes to be issued to Councillors & Community Councillors. Final Minutes to go to Councillors, Community Councillors, Area Managers, Social Media and Hardcopy Locations.	J O'Flynn	14th March	14th March
14	Planning Applications in Durris	Awaiting feedback on potential impact of earth moving works near Gas Pipelines.	M Ansell		
15	Dog Fouling in Drumoak	Dog warden was contacted and she visited the area, placed one sign, and offered further assistance if required.	J O'Flynn	21st March	21st March
16	Aboyne Minor Injuries Unit	Email to forwarded to E Windle If required posting to be made on Social Media	J O'Flynn E Windle	15th March	15th March
17	Banchory Resilience Plan	It was noted that Banchory CC have a good resilience plan and we would benefit from obtaining	E Windle		

		a copy.			
18	Evening Express Reporter	Reporter contacted to say minutes are available via social media.	JO'Flynn	15th March	15th March
19	Mobile Library Service	Schedule forwarded to M McNeill & E Windle Reminder to be put on Social Media	J O'Flynn E Windle	15th March	15th March