



## Crathes Drumoak & Durris Community Council Monthly Meeting Wednesday 13 May 2020 – Skype Video Conference MEETING MINUTES

### 1) Attendees & Apologies

#### Present:

##### Community Councillors:

- Peter Renwick – Chair & Crathes rep.
- Chris Charnley – Secretary & Crathes rep.
- Mark Ansell – Treasurer & Durris rep.
- Lynn Coull – Drumoak rep.
- Anne Shearer – Drumoak rep.
- Joyce Scott – Durris rep.
- David Morrish – Crathes rep.
- Philippa Jensen – Crathes rep.

##### Councillors:

Banchory & Mid-Deeside - Marr Area, Ward 16:

- Cllr Ann Ross
- Cllr Eileen Durno
- Cllr Rosemary Bruce

Stonehaven & Lower Deeside – K&M Area, Ward 18:

- Cllr Dennis Robertson
- Cllr Sarah Dickinson
- Cllr Wendy Agnew

##### Council Officers:

- Diane Henderson, Area Project Officer – K&M

##### Apologies:

- Cllr Sandy Wallace
- Emma Storey, ASC Committee Officer

and also those who are looking to help the less able in our communities - we know that groups are active in all areas.

### 2) COVID-19

#### Messages Received:

- 11<sup>th</sup> May Email ASC advising an update from Scottish Community Councils Website providing advice on 'Getting online during Covid-19' and 'Mental health and well-being during Covid-19'
- 6<sup>th</sup> May. KDP Bulletin – Newly Self-Employed Hardship Fund
- 30<sup>th</sup> Apr. Email from Dr Derek Cox, Consultant in Public Health, NHS: Communicating to the public
- 29<sup>th</sup> Apr. Email Cromar Future Group – Covid -19 webpage bringing together all things COVID-19 for Cromar Community Council – willing to share.
- 27<sup>th</sup> Apr. Email from Bruce Stewart, Acting Area Mgr. K&M: Request: Assistance with display & distribution of GCAH display postcard. Similar from Alison McLeod, Area Committee Officer Marr.
- 26<sup>th</sup> Apr. Email Emma Storey, ASC: Free advertising for service or community response to Covid-19 on Mearns Community Radio
- 22<sup>nd</sup> Apr. Email Cllr Ann Ross: Covid-19 Support in Scotland, with particular reference to support for businesses and the self-employed
- 21<sup>st</sup> Apr. Email from Emma Storey, ASC: Recommendation to report incidents involving people visiting second homes to Police Scotland.
- 15<sup>th</sup> Apr. Email from Cllr Ann Ross: Local Businesses; The North East Food Hub; Banchory Community Resilience Team; How to access support in Scotland
- 9<sup>th</sup> Apr. Email from Crathes Hall. Can families in CDDCC area benefit from food supplies? (Jean Henretty)
- 8<sup>th</sup> Apr. Email KDP Bulletin: Mental Health focus for COVID-19

### 3) CDDCC Resilience Sub-group – (Lead: Peter Renwick)

- a. Peter Renwick advised that the CDDCC has had resilience planning on its radar for some time. The need for this has grown in-light of COVID-19 and now the Resilience sub-group has been put in place to work this.
- b. Diane Henderson advised the following:

#### Foreword: Covid-19

The CDDCC and councillors express their heartfelt thanks to Aberdeenshire Council Officers for their fast and effective response to the COVID-19 pandemic and their ongoing work to support our communities.

Members have been in lock down as ordered by the Government on 23rd March. In addition, Aberdeenshire Council has issued guidance about suspending certain activities such as the CDDCC AGM until October and the CDDCC decided to continue holding meetings by Skype conference call and will do so until restrictions are lifted.

During this time, we are sharing all available information with our communities via our social media and website and doing our part to limit the spread of the virus.

CDDCC wishes to thank all those who are obeying the social distancing and self-isolation recommendations,



- ASC is encouraging communities to have a resilience plan in place.
  - Communities needs to look at the risks they face and put an action plan in place to manage them. The differences between areas are such that their resilience plans must be community specific.
  - During an emergency event Emergency Services will take the lead and look to ASC to provide 'Places of Safety'. After the emergency the Emergency Services will hand over the lead to ASC.
  - In the short-term, after an emergency, ASC will be very busy so will look to the Community Councils to open and manage 'Places of Safety' on a temporary basis (up to 12 hours). These will typically be churches and community halls, and plans should include the provision of warmth, tea and snacks.
  - In the medium term (>12hrs and overnight), ASC will set-up a 'Rest Centre' at the local Academy and will provide transport for this where required. The Academies have the appropriate equipment for this eventuality.
  - The community council must keep a log of people who may need to use the 'place of safety'. As a minimum this should include
    - i. Name of people and a way to keep in touch
    - ii. Survey of 4x4's
    - iii. Residences that are all electric, and have no redundant system
    - iv. A method for managing this, and any additional, personal data.
  - c. Peter Renwick advised that the initial Resilience Plan has been put together and is being peer reviewed by the Emergency Services and Diane Henderson.
  - d. Diane Henderson advised that the 'Code of Conduct for Community Volunteers' would not apply to Resilience Plans, common sense would be sufficient.
  - e. The issue of the final version of the Resilience Plan is expected in June after final review. It will be lodged with the Emergency Services, ASC and be reviewed annually.
  - f. ASC offer a table-top exercise to test the plans, at which the Emergency Services will assist.
  - g. The sub-committee has held two virtual meetings during the month, and a discussion held between Peter Renwick and Diane Henderson in K&M on how to structure the plan. As described above the key aspects are to identify 'Places of Safety' and to list contacts who can organise volunteers to help in an emergency. The 2 village halls and Drumoak church have been contacted and it is also hoped to link up with Drumoak and Durris Community Group and informal groups in the area.
  - h. Email 7<sup>th</sup> May from Lesley Robertson, Community Planning Officer K&M, ASC & KDP: Code of Conduct
  - i. K&M 2<sup>nd</sup> Virtual CC Mtg. 21<sup>st</sup> Apr. – Peter Renwick joined.
  - j. K&M 3rd Virtual CC Mtg. 12th May – Peter Renwick joined.
  - k. Flood impact looking at houses within the 100yr floodline: **Action David Morrish**
- #### 4) Transport
- a) **Park Bridge – (Lead: Anne Shearer)**
    - 7th May. Email from Donald MacPherson, Bridges & Structures Mgr., ASC: Advice that the report into the closure of Park Bridge should be issued to the CDDCC in the last week of May/first week of June. This issue will be after the peer review, and for further discussion, before any final recommendations are proposed.
    - Chris Charnley responded to Donald's email seeking further clarification on the peer review.
    - Also see item 6 for news of the Park Bridge Action Group (PBAG).
  - b) **Cyclist Accidents Toll Cottage, C35K Drumoak**
    - 19<sup>th</sup> Apr. Anne Shearer Email to Councillors: Remedial road works to rectify flooding has led to cyclists' accidents
    - Follow up by Cllr Sarah Dickinson & Cllr Wendy Agnew
    - RAMP AHEAD and RAMP signs erected by Roads team plus intention to monitor the situation
- #### 5) Planning & Planning Applications
- a. **LDP**
    - Email May 4<sup>th</sup> from Paul Macari Head of Planning & Environment Services, ASC. - LDP 2021:
      - i. Proposed LDP agreed by ASC on 5<sup>th</sup>. Mar.
      - ii. 8 wk consultation now planned from 25<sup>th</sup> May to 17<sup>th</sup> Jul.
      - iii. Consultation will be by 'virtual drop-in' & material on ASC website.
      - iv. ASC will notify in writing the owners, lessees or occupiers of land neighbouring (i.e. within 20 metres of) proposed allocations identified in the Proposed LDP



- v. A formal response form will be made available for download from ASC website for this purpose or can be issued by email or post upon request.
- vi. CDDCC is encouraged to use social media to promote the Proposed LDP consultation to the community.
- vii. Officers from the planning team will still contactable before, and during the consultation period and will be available answer any queries on the Proposed LDP or the consultation process. The planning dept. would also be happy to attend 'virtually' any Community Council meetings to answer any questions.
- CDDCC LDP Response Action Plan:
  - i. Drumoak review: Anne Shearer & Lynn Coull
  - ii. Durris review: Mark Ansell & Joyce Scott
  - iii. Crathes review: David Morrish & Chris Charnley
- It was noted that, for the first time, with the process proposed, ASC has adopted an online process that appears to disenfranchise those who do not use the internet. Cllr Sarah Dickinson advised that this followed guidance from the Scottish Government.

## b. Planning Applications:

- Marr Weekly List 20<sup>th</sup> Apr.: Near Baldarroch Cottage

Ref Number	Site Address/Applicant Name	Proposal Location Grid Reference	Case Officer (if applicable)
APP/2020/0719 Date Validated 14 April 2020	Site Address: Land Adjacent To Baldarroch Cottage, Crathes, Banchory, Aberdeenshire  Applicant: AG & AM Beaton c/o Stephen Pirie, A B Roger & Young Ltd, 9 Macgregor Street, Brechin, Angus, DD9 6AB	Full Planning Permission for Erection of Dwellinghouse and Garage  E.375288 N.796808	Stephanie McMillan
Ward W16 - Banchory And Mid-Deeside	Community Council 18 - Crathes, Drumoak & Durris	Public Comment Expiry Date 14 May 2020	

The CDDCC has no objection.

- Marr Weekly List 20<sup>th</sup> Apr.: Land Adjacent to Craighton Quarries, Raemoir

Ref Number	Site Address/Applicant Name	Proposal Location Grid Reference	Case Officer (if applicable)
APP/2020/0789 Date Validated 13 April 2020	Site Address: Land Adjacent To Craighton Quarries, Myreside Wood, Raemoir, Banchory  Applicant: Mr Gillies Segie c/o Megan Parker, Scottish Woodlands Ltd, 8 Fodderly Way, Dingwall Business Park, Dingwall, IV15 9XB	Prior Notification for Upgrading of Existing Forest Access Track and Formation of New Turning Spur  E.371111 N.800469	Louise Smith
Ward W16 - Banchory And Mid-Deeside	Community Council 18 - Crathes, Drumoak & Durris	Public Comment Expiry Date Not applicable for this type of application.	

The CDDCC has no objection.

- K&M Weekly List 27<sup>th</sup> Apr.: Workshop & Yard to South of Mossie Hse, Coalford, Drumoak

Ref Number	Site Address/Applicant Name	Proposal Location Grid Reference	Case Officer (if applicable)
APP/2020/0773 Date Validated 23 April 2020	Site Address: Workshop And Yard To South Of Mossie House, Near Coalford, Drumoak, Aberdeenshire, AB31 5AT  Applicant: SS Walker Recoveries c/o Margaret Boche, Aurora Planning Limited, 22 Rubislaw Terrace, Aberdeen, AB10 1XE	Certificate of Lawful Use for Use of Buildings and Yard for Commercial Use as Vehicle Recovery Workshop (Class 5) and Storage of Vehicles (Class 6)  E.380413 N.798923	Jenny Ash
Ward W16 - Stonehaven And Lower Deeside	Community Council 18 - Crathes, Drumoak & Durris	Public Comment Expiry Date Not applicable for this type of application.	

The CDDCC has no objection.

- K&M Weekly List 4<sup>th</sup> May: Erection of Dwelling Hse. Land East of Rashenlochy Farm, Drumoak

Ref Number	Site Address/Applicant Name	Proposal Location Grid Reference	Case Officer (if applicable)
APP/2020/0878 Date Validated 28 April 2020	Site Address: Land To East Of Farm Buildings At, Rashenlochy Farm, Drumoak, Banchory, Aberdeenshire, AB31 5HL  Applicant: Nether Balfour Farms (Park) c/o Mike Strachan, Mike Strachan Architecture, Bankhead West Church, Midmar, Inverurie, AB51 7GB	Full Planning Permission for Erection of Dwellinghouse and Garage including Formation of Access  E.376791 N.800304	Jenny Ash
Ward W18 - Stonehaven And Lower Deeside	Community Council 18 - Crathes, Drumoak & Durris	Public Comment Expiry Date 19 May 2020	

The CDDCC has no objection.

- Meeting 6<sup>th</sup> May: Marr Community Councils Catch-up, which addressed the LDP – David Morrish joined this meeting.

- c. Email 8<sup>th</sup> May to Paul Macari, Head of Planning, ASC.: Follow-up email to Paul Davison's email. Request removal of planning documents from ASC website stops. Cllr Sarah Dickinson advised that the only documents being removed were supplementary documents.

## 6) Incinerator Bottoms Ash (IBA) Processing Plant – (Lead: Anne Shearer)

Park Bridge Action Group (PBAG) has now formally constituted a company.

It is an independent organisation from the CDDCC, but shares some of the same aims, and has a partial cross-over of members. The PBAG Directors include CDDCC members Anne Shearer (Drumoak) and Lynn Coull Drumoak.)

It plans to develop a 'Local Place Plan' initially to assist in defining a community driven plan for Park Bridge and the Chap Quarry area to inform feedback into Aberdeenshire LDP 2021 – see the PBAG Facebook page:

<https://www.facebook.com/SaveParkBridge/>

and links for further details

Currently its focus is working the IBA Processing Proposal along with Park Bridge as the two issues are in such close proximity. The PBAG Vision Statement and Objectives are available through the Park Bridge Action Group Facebook page given above.

The developer for the IBA processing facility, Halliday Fraser Munro (HFM), the agent for Rock Solid, has been advised by the council that the intended consultation process was inadequate and although



holding a public meeting was not possible in the current climate, that they should expand their consultation process. HFM have issued a Q&A document which indicates that residual waste from the processing facility will be trucked back to Torry for re-incineration so this is additional road traffic that had not been included the figures for truck movements.

Meanwhile, the residents who have been formally notified of the proposal are anxious to make sure their voices are heard and are in consultation with PBAG about the best way forward. They have submitted a list of questions to HFM and await answers. It is very clear that the IBA processing proposal will require an extension of Chap Quarry's planning consent in some shape or form, either the timeframe for the concrete processing facility or the physical area and this has not been clearly articulated.

The survey of local residents' opinions of the Rock Solid proposal is now complete, 657 saw the article and 160 responded, with 85-90% against the development. The results are still being analysed.

Mark Ansell advised that some Durris residents have not been aware of the IBA planning application. He volunteered to email a link around for the survey. Subsequently Anne Shearer advised that the survey data analysis will be postponed a few days to facilitate the addition of these further resident responses.

The CDDCC discussed the management of conflict of interest between the CDDCC and PBAG and agreed to internal discussions to clarify this.

## **7) Environment / Green Topics**

- a. Glass Recycling
  - Drumoak – Nothing happening. Mark Gracey has identified a location in the car park in the centre of Drumoak.
  - Durris – Joyce Scott contacted Mark Gracey. ASC Community Waste Officer, and suggested consideration of a Durris glass bank at either Durris School, where there is already a clothing bank, and/or Kirkton of Durris Hall. Mark supported this idea and is reviewing the proposed locations (email 14th Apr.). Joyce will request a timeline for this. **ACTION: JOYCE SCOTT**

## **8) Finance**

- a. Fred Olsen admin fee of £759 for 2020/2021 year is on its way.
- b. Accounts status – the completed accounts for 2019/20 have been circulated with the CDDCC. It shows a deficit, but only as some funds paid out were related to, and funded by, money received in the previous financial year.
- c. The bank account is healthy with £3,690.

## **9) Police Reports**

Police reports are published on the CDDCC website.

12<sup>th</sup> May: Sergeant Gary Garrow, NE Division, Banchory. Mid and Lower Deeside Police Report for April 2020.

8<sup>th</sup> May: PC Mike Urquhart, Crime Reduction Officer, Aberdeenshire South, Stonehaven: Advice on staying safe during the lockdown and protect yourself against scams.

## **10) Review and Approval of Previous Meeting Minutes**

The previous minutes were approved by Mark Ansell and seconded by Philippa Jensen.

### **Outstanding Actions from the Previous Minutes:**

- None

## **11) AOB**

- a. 2020 CDDCC meeting:
  - June, Wed. 10<sup>th</sup>: Skype Video conference (Drumoak School)
  - August, Wed. 12<sup>th</sup>: Durris Kirkton Hall
  - September, Thu. 10<sup>th</sup>: Crathes Hall
  - October, Wed. 14<sup>th</sup>: Drumoak School
  - November, Wed. 11<sup>th</sup>: Durris Kirkton Hall
  - December, Wed. 9<sup>th</sup>: Crathes Hall

**Next Meeting: 1930hrs on Wednesday 10<sup>th</sup> June 2020 via Skype.**

**The meeting closed at 21.08hrs**



**MOM DISTRIBUTION:**

**By email**

- CDDCC Website: Peter Renwick
- CDDCC Members: email
- Councillors: email
- Police Liaison – Marr (Banchory): email  
'BanchoryMidDeesideCPT@Scotland.pnn.police.uk'
- Police Liaison – K&M (Stonehaven): email to  
Donna Kelly
- Area Committee – Marr: email to Alison McLeod  
– Committee Officer Marr
- Area Committee – K&M: email to Emma Storey –  
Committee Officer K&M
- KDP Liaison: email to Marion McNeil
- DDCG Website: Anne Shearer

**Hard Copy: -**

- Crathes Hall – Notice Board: Chris Charnley:  
CANCELLED DUE TO COVID-19
- Durris Kirkton Hall – Notice Board: Mark Ansell:  
CANCELLED DUE TO COVID-19
- Drumoak Church Hall – Notice Board: via Marion  
McNeil: CANCELLED DUE TO COVID-19
- Drumoak Post Office: Notice Board: via Marion  
McNeil
- Drumoak – Park Shop: ??
- Banchory Library – Author: CANCELLED DUE TO  
COVID-19